



NOTICE INVITING PROPOSALS

NOTICE IS HEREBY GIVEN that the City of Arcadia is requesting proposals from qualified firms for **Laserfiche Cloud and Support Services**. A copy of the Request for Proposal (“RFP”) can be obtained from the City of Arcadia, City Clerk’s Office, 240 W. Huntington Drive, Arcadia, CA 91007, or by email at CityClerk@ArcadiaCA.gov.

Proposals are due by **4:00 P.M.** on **Friday, May 8, 2026**. Proposals shall be submitted in a sealed envelope and identified as **Proposal for “Laserfiche Cloud and Support Services”**. Please submit five (5) copies of the Proposal & Separately file five (5) copies of the Cost Breakdown to:

City of Arcadia
Attn: Office of the City Clerk
240 W. Huntington Drive
Arcadia, CA 91007

The City of Arcadia reserves the right to accept in whole or part or reject any and all proposals, to extend the proposal due date, to re-advertise with either an identical or revised scope, and to waive any informalities in the proposal process. All proposals are binding for a period of ninety (90) days after the proposal opening and may be retained by the City for examination and comparison, as specified in the proposal documents. The award of this contract shall be made by the Arcadia City Council.

CITY OF ARCADIA
PURCHASING OFFICE

/s/ Linda Rodriguez
City Clerk

Dated: April 15, 2026

Date Posted: April 15 through May 8, 2026

RECEIVED AND POSTED IN CITY COUNCIL
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By Rachelle Arellano at 5:11 pm, Apr 15, 2026